



The Board of Trustees of Oregon State University

Regular Meeting of the Executive & Audit Committee

January 15, 2015

Willamette Room, CH2M Hill Alumni Center
Corvallis, Oregon

MINUTES

Committee Members Present: Rani Borkar, Darry Callahan (*vice chair*), Paul Kelly, Pat Reser (*chair*), Kirk Schueler, and Ed Ray (*ex officio*)

Other Trustees Present: Mark Baldwin, Michelle Longo Eder, Orcilia Forbes, and Brenda McComb

University Staff Present: Ron Adams, Glenn Ford, Mark Huey, Meg Reeves, Patti Snopkowski, Marcia Stuart, and Becky Warner

1. Call to Order/Roll/Declaration of a Quorum

Committee Chair Pat Reser called the meeting to order at 10:30 a.m., asked the Assistant Board Secretary to call the roll, and noted a quorum.

2. Consent Item

a. Approval of Minutes of the October 16, 2014 Meeting

A motion was made and seconded to approve the minutes of the October 16, 2014 Committee meeting. The motion carried.

3. Action Item

a. Approval of the Office of Audit Services' 2014 Final Progress Report and 2015 Plan

Chief Audit Executive Patti Snopkowski provided the final progress report for FY14 and the proposed plan for FY15. During the discussion, the Committee asked for more information pertaining to compliance with the Clery Act, a federal statute that requires colleges and universities participating in federal financial aid programs to maintain and disclose campus crime statistics and security information. Snopkowski shared with the Committee the development of the proposed 2015 audit plan and the nine major functional areas it would cover. Following the report and discussion, a motion was made and seconded to approve the Office of Audit Services' 2014 final progress report and the 2015 annual audit plan. The motion carried.

4. Discussion Item

a. Establishment of a Presidential Assessment Process

Chair Reser led the Committee in a brainstorming exercise to gather their thoughts on key elements of a presidential assessment. Committee members commented on the need for both an annual and a comprehensive assessment; an interest in using a self-assessment by the President as the foundation; a desire to keep the assessment short

and focused; a format that is supportive of the President's success; and consideration of relationships with key stakeholders as part of the review. Reser committed to using the input received from the Committee in the development of the draft process for the March meeting.

5. Adjournment

There being no other business, the meeting was adjourned at 11:39 a.m.

Respectfully submitted,



Mark Huey
Assistant Board Secretary