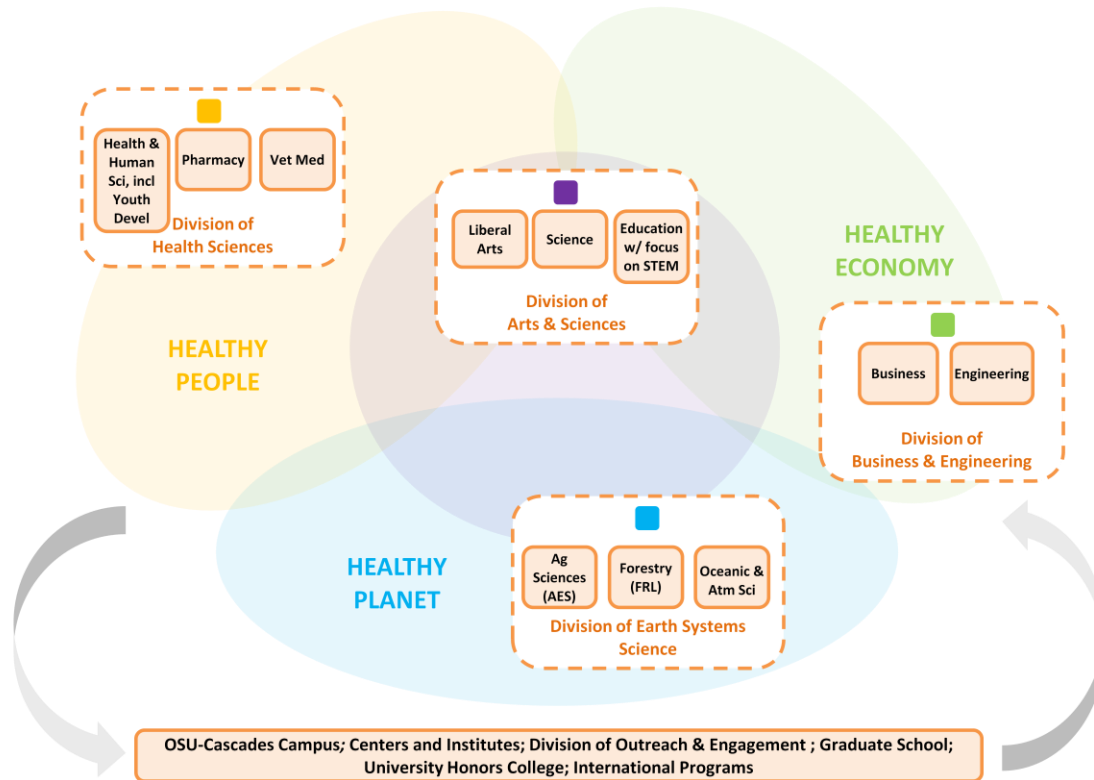


## Appendix A

### DIVISIONAL ADMINISTRATIVE STRUCTURES



### ADMINISTRATIVE SYSTEM GUIDELINES:

- Maximum of **4** levels of management
- Targeted minimum of **6** direct reports
- Move 75% of decision authority in Business Affairs and Human Resources to Business Centers
- Recover full costs for services provided to OUS and other external (to OSU) entities

### ACADEMIC SYSTEM GUIDELINES:

- U/G degrees, options and/or minors must
  - a) graduate min **20** students/yr – **3 yr avg.**
  - b) maintain min **4 FTE** of professorial faculty
- Masters degrees and/or minors must
  - a) graduate min **5** students/yr – **3 yr avg.**
  - b) maintain min **5 FTE** of professorial faculty
- PhD degree and/or minors must
  - a) graduate min **2** students/yr – **3 yr avg.**

- b) maintain min **5 FTE** of professorial faculty
- OSU academic structures must meet the following
  - a) have a max of **5 sub-units** / college
  - b) include a min of **20 faculty** / sub unit
- Minimum class sizes are as follows
  - a) lower division **25**
  - b) upper division **15**
  - c) graduate **6** (eliminates bottom 25%)

**RESEARCH GUIDELINES:**

- Enforce the current 5 year systematic review of Centers, Institutes, and Programs to assess viability and alignment with OSU’s Strategic Plan
- Consolidate and coordinate major inter-departmental research core facilities support: Mass Spectrometry, Proteomics, Laboratory Animal Research, Imaging Center, and Nuclear Magnetic Resonance Centers
- Honor overhead rates of external organizations. However, overhead rate waivers approved only if subsidized at the college level, not OSU level

**STUDENT SUCCESS RECOMMENDATIONS**

Create an enhanced focus on Student Engagement and Success

- Ensure access to foundational academic courses
- Oversee orientation and retention programs
- Oversee academic support programs (e.g. tutoring, supplemental instruction)
- Coordinate small course learning experience
- Coordinate 1<sup>st</sup> year Student Advising
- Unit leader is a direct report to the Provost

**ADMINISTRATIVE AND ACADEMIC SUPPORT UNIT COST SAVINGS:**

<b>UNIT &amp; PROGRAM</b>
<p><b>ACADEMIC AFFAIRS &amp; INTERNATIONAL PROGRAMS AND STUDENT AFFAIRS</b></p> <ul style="list-style-type: none"> <li>• OSU Press must become self-supporting</li> <li>• Merge Associate Provost-IP position with INTO OSU Academic Program Director</li> <li>• Focus IP on education and student programs; align research component of IP with Research Office</li> <li>• Realign student success functions in Academic Success and Engagement for administrative efficiencies. Coordinate with NSPFO in Student Affairs</li> <li>• Realign faculty development functions in Academic Affairs for administrative efficiencies</li> </ul>
<p><b>GRADUATE SCHOOL</b></p> <ul style="list-style-type: none"> <li>• Reduce monitoring functions and decentralize appropriate responsibility to academic units</li> </ul>
<p><b>INFORMATION TECHNOLOGY</b>  <i>Also see narrative on Pages 2-3.</i></p> <ul style="list-style-type: none"> <li>• Fully recover costs for OUS support</li> <li>• Reduce costs associated with enhanced classrooms by replacing MacPros with less expensive PCs and extending the refresh period from 3 to 4 years; where Macs are really needed, instructors would use</li> </ul>

<p>laptops</p> <ul style="list-style-type: none"> <li>• Reduce costs of replacing classrooms and lab computers by moving from 3 to 4 year replacement cycle; reevaluate after 2 cycles</li> <li>• Reduce number of general purpose computer labs based on utilization; make Student Computing Facilities classrooms available for general use when not needed for classes</li> <li>• Create a <i>single administrative computing service core</i>; consolidate academic computing functions into <i>computing services core</i> by bringing together dispersed units</li> <li>• Simplify support environment by setting threshold for age/type of computers connected to the OSU network</li> <li>• Require computer purchases to go through the BCSs leveraging discounted machine configurations negotiated for bulk purchases</li> <li>• Consolidate general faculty storage services in a single storage area network available campus wide</li> <li>• Consolidate desktop support unit to achieve consistent support and economies of scale</li> <li>• Move Central Web Development to Enterprise Computing</li> <li>• Automate the course evaluation process</li> </ul>
<p><b>UNIVERSITY ADVANCEMENT</b>  <i>Also see narrative on Page 3.</i></p> <ul style="list-style-type: none"> <li>• Create a core service center for technical marketing assets at the university level that includes technical resources associated with videography, photography, technical writing, graphic design, web development, as well as the outsourcing management for these types of services</li> </ul>
<p><b>FINANCE &amp; ADMINISTRATION</b></p> <ul style="list-style-type: none"> <li>• Complete business center implementation, including restructuring of central human services, business services and purchasing functions</li> <li>• Consolidate events functions across the University with Conferences &amp; Special Events</li> <li>• Create dual reporting line to F&amp;A for: University Housing and Dining, Telecommunications, Network Services</li> </ul>
<p><b>PRESIDENT'S OFFICE</b></p> <ul style="list-style-type: none"> <li>• Organize all diversity efforts under two structures: Student Diversity (coordinated through Student Affairs) and Institutional Diversity (coordinated through Academic Affairs)</li> <li>• Consolidate admin support for WAGE and Community &amp; Diversity</li> <li>• Reduce subsidy to Athletics by 15%</li> <li>• Reduce subsidy to Alumni Relations by 15%</li> </ul>
<p><b>OUTREACH &amp; ENGAGEMENT</b></p> <ul style="list-style-type: none"> <li>• Align and restructure support functions in the OSU Extension Service and ECampus, including Department of Extension and Experiment Station Communication</li> </ul>
<p><b>OTHER</b></p> <ul style="list-style-type: none"> <li>• Consolidate machine shops</li> </ul>

**ACADEMIC PROGRAM ELIMINATION AND/OR CONSOLIDATION**

Degree	Level (B, M, or D)*
<b>COLLEGE OF AGRICULTURAL SCIENCES</b>	
Environmental Economics, Policy and Management (Alternative degrees available, e.g. Agricultural Business Management, Economics, Political Science, Environmental Science)	B

Genetics (Consolidate with MCB)	M, D
Poultry Science	M, D
Streamline scope of Agriculture Programs at EOU (College in process of assessing all its educational programs)	B
<b>COLLEGE OF EDUCATION</b>	
<i>Double Degree Option Available</i>	
Business education	MAT
Family & Consumer Science Education (currently being restructured; see HHS)	MAT
French Education	MAT
German Education	MAT
Language Arts Education	MAT
Marketing Education	MAT
Health Education	MAT
Physical Education	MAT
Technology Education	MAT
<b>COLLEGE OF ENGINEERING</b>	
Engineering Physics	B
Ocean Engineering	M
Radiation Health Physics	B
<b>COLLEGE OF FORESTRY</b>	
Recreation Resource Management (restructure/reorient existing degree)	B
Forest Products (Alternative graduate degrees available in Wood Science and Engineering)	M
Wood Science and Technology (restructure/reorient existing degree)	B
<b>COLLEGE OF HEALTH &amp; HUMAN SCIENCES</b>	
Housing Studies (Consolidate with Interior Design)	B
Foods and Nutrition	B
The MS in Movement Studies in Disability within the Department of Nutrition and Exercise Sciences is going to be consolidated with the MS in Physical Education Teacher Education within Nutrition and Exercise Sciences". The degree focus is in Adapted Physical Education	M
Environmental Health/Safety (Alternative degrees available, e.g. Health Management and Policy)	B, M
Environmental Health Management (Alternative degrees available, e.g. Health Management and Policy)	M
Health and Safety Administration	M
<b>COLLEGE OF LIBERAL ARTS</b>	
American Studies	B
Foreign Languages: Refocus to be really good in no more than 2 languages; offer an additional 2-3 languages; move remaining to a self-sustaining model or eliminate	B
<b>COLLEGE OF OCEANIC &amp; ATMOSPHERIC SCIENCES</b>	
Geophysics (duplication with Geosciences in College of Science)	M
<b>COLLEGE OF SCIENCE</b>	
Applied Physics	M
Computational Physics	B

Earth Science (Eliminate or restructure in collaboration with COAS)	B
Mathematical Sciences	B
Operations Research (move appropriate coursework to MIME in Engineering)	M
Water Conflict Management & Transformation	M
<b>MINORS (Fall term 2008 enrollment)</b> <i>(Eliminate if degree eliminated (e.g. Applied Physics) or move to eCampus delivery)</i>	<b>U/G or G</b>
Actuarial Science	U
Air and Space Studies	U
Applied Physics	G
Computational Physics	U
Cultural/Historical Aspects of Near Environment	U
International Agricultural Development	U, G
Irrigation Engineering	U
Mathematical Sciences	U
Ocean Engineering	G
Regional Studies	U
Telemedia	U