Report to the Provost
Update from the University Space Committee
September 8, 2011

From: Stella Melugin Coakley, Chair

This provides an overview of the University Space Committee (USC) activities during the 2010-2011 academic year and continuing through Summer 2011. A website for the committee can be found at:

http://oregonstate.edu/osusc/

A sharepoint site has also been set up for the committee to allow the documents supporting the committee’s work to be posted and accessible. This site will also preserve the history of documents associated with the committee’s work.

Work this past year has continued in the following areas:

- Formulation of policies on space allocation
- Assist to Facilities Services efforts to ensure that the University space inventory process is adequate and accurate
- Recommend space reassignment (case requests/issues) to Provost and VP Finance and Administration following Space Allocation processes and policies
- Classroom Space Committee (subcommittee of University Space Committee) in classroom renovation plans and schedules (their report is appended)
- Ensuring that all vacated space due to completion of new buildings is reassigned following current university space policy; the majority of vacated passes immediately into the Provost’s Reserve Space.

The Committee’s work has been greatly assisted by the hiring of Jean Duffett as the University Space Planner in February 2011. Her background as an architect and space planning as well as experience in working with major renovations is extremely valuable to our committee.

Actions the committee has taken include:

1. A series of specific space reallocations have been made to the Provost and VP Finance and Administration; some remain pending final approval. The most significant ones in terms of size and scope include:
   a. Team Oregon (PHHS) from Strand to the former DMV building south of town (anticipated move Fall 2011).
   b. Move of Arts/Sciences Business Center from two locations in Cordley and Hovland to 1.5 floors in Reed Lodge (estimated completion is now “spring” 2012; expediting that project would greatly assist other program needs).
   c. Move of International Programs from Kerr/Snell to Heckart 1, 2 (fall 2012).
d. Pending: request from Disabilities Access Services for additional space for testing; Heckart 3 is a possible location until Student Success Center is completed.

2. Since late spring, our committee met with and reviewed space requests, hopes and dreams from the following units:
   a. College of Liberal Arts Dean Larry Rodgers
   b. College of Science Dean Sherman Bloomer
   c. College of Public Health and Human Sciences Dean Tammy Bray
   d. Vice Provost for Information Services Lois Brooks
   e. College of Business Dean Kleinsorge
   f. College of Education Dean Larry Flick
   g. Student Affairs Assistant Vice Provost Kate Peterson

3. Major reassignments under discussion by relevant deans/colleges include Weniger space for Pharmacy, COAS, Science, CAS programs due to Linus Pauling Science Center completion. Also Waldo Hall space being vacated when Education Hall is complete involves PHHS, CLA, and other units needing to exit Snell.

Goals for 2011-12: to be confirmed with the Provost by the next university space committee when identified.

To that end our recommendations from 2010 still stand.

**Items the Committee recommends for further action are:**

a. Establish a mechanism for strategic planning and management of current and future space needs through the Campus Planning Committee, the University Space Committee, and through to implementation by Facilities Services. This process should be applied to both new construction and renovations, and assignment of space should follow the process managed by the University Space Committee. This is critically important to preparing the campus for 35,000 students in 2025.

b. Complete the audit of the space inventory process now underway by Facilities Services. Ensure that there is an understanding of the array of different uses of space across campus.

c. Identify and prioritize the existing deficits in space assignment.

d. Continue work of the Classroom Space Committee (subcommittee of University Space Committee) in prioritizing classroom renovation plans and schedules.

e. Contribute to the task force that will plan the new university classroom building.