



Finance & Administration Committee 2017 Work Plan

The Finance & Administration work plan provides a general road map to ensure the committee meets its charter obligations and responsibilities assigned in board policies.

Note: Agenda items listed under the Mid-Period Telephonic Meeting heading will be moved to the next regularly scheduled meeting if a mid-period meeting is deemed unnecessary.

Meeting Dates 2017	Item	Link to Charter/ Policy
Jan 19, 2017	FY2016 Financial Statement Analysis & Financial Metrics Update	Charter: Monitor financial performance Charter: Oversight...long term economic health
	FY2016 External Auditor Annual Report (Joint Review with Executive & Audit Committee)	Charter: Oversight of integrity of financial operations Charter: Ensure accurate and complete financial records are maintained
	10-Year Business Strategy: 10-Year Operating and Capital Forecasts (Recommend to the Board)	Charter: Oversight...long-term economic health Charter: Review long-term operating and capital budgets
	Preliminary FY2018 Tuition Rates, Mandatory Fees and Student Incidental Fees	Charter: Review annual operating budgets
Feb Mid-Period Telephonic Meeting	FY2017 Q2 Operating Management Report (Accept)	Charter: Monitor financial performance
	FY2017 Q2 Investment Reports (Accept)	Charter: Monitor financial performance
Mar 16, 2017	FY2018 Tuition Rates, Mandatory Fees and Student Incidental Fees (Recommend to Board)	Charter: Recommend to Board annual operating budgets
	FY2018 Operating Budget Outlook	Charter: Review annual operating budgets

Meeting Dates 2017	Item	Link to Charter/ Policy
Mar 16, 2017 (cont.)	Background and Trends: Oregon Public Employees Benefit Board and Public Employee Retirement System	Charter: Review annual operating budgets
May Mid-Period Telephonic Meeting	FY2017 Q3 Operating Management Report (Accept)	Charter: Monitor financial performance
	FY2017 Q3 Investment Reports (Accept)	Charter: Monitor financial performance
Jun 1, 2017	FY2018 Capital Plan (Recommend to Board), including issuance of OSU Revenue Bonds (Recommend to Board Resolution Authorizing Sale of Revenue Bonds)	Charter: Recommend annual capital budgets Charter: Recommend to Board requests for issuance of debt
	Risk Management Report – Research Space Needs	Matter referred to Committee
	FY2018 Operating Budget (Recommend to Board)	Charter: Recommend to Board annual operating budgets
Aug Mid-Period Telephonic Meeting	FY2017 Q4 Operating Management Report (Accept)	Charter: Monitor financial performance
	FY2017 Q4 Investment Reports (Accept)	Charter: Monitor financial performance
Oct 19, 2017	2017 Board Assessment Results	Bylaws of the Board of Trustees
	2018 Work Plan (Accept)	Policy: Board Officers
Nov Mid-Period Telephonic Meeting	FY2018 Q1 Operating Management Report (Accept)	Charter: Monitor financial performance
	FY2018 Q1 Investment Reports (Accept)	Charter: Monitor financial performance