

RESOLUTION NO. 17-10



**Oregon State
University**

**Oregon State University
Amending the Presidential Assessment Policy**

BACKGROUND

Under ORS 352.096, the Oregon State University Board of Trustees is charged with the supervision of the President. On May 29, 2015, the Board adopted a Presidential Assessment Policy to guide the Board's implementation of this responsibility. A review of two 2016 Oregon appellate court cases necessitated amendments to the policy to ensure consistency with Oregon Public Meetings Law.

RESOLUTION

Now, therefore, be it resolved by the Board of Trustees that the amendments to the Presidential Assessment Policy, attached as Exhibit A, are adopted.

This Resolution is effective June 2, 2017

APPROVED by the Board of Trustees June 2, 2017

A handwritten signature in blue ink, appearing to read "D. K. ...", written over a horizontal line.

Secretary to the Board

6/2/2017

Date

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Oregon State University Presidential Assessment Policy

I. Policy

The Board of Trustees of Oregon State University (the “Board”) will review the performance of the President annually. In addition, the Board will conduct comprehensive performance assessments at intervals set forth in this policy.

II. Purpose

The purpose of the Presidential Assessment is to provide the President with regular support and feedback on performance by identifying areas of strength and opportunities for further professional development. The assessment process also provides the Board an opportunity to reflect on the health of the university and the leadership demonstrated by the President. Finally, a formal process meets the needs of the Board to ensure the public that it is meeting accountability expectations.

III. Guiding Principles

The Board will use the following principles to guide its implementation of this policy:

- A. Informing and guiding successful leadership is a core principle of the assessment.
- B. The assessment is founded on the Board’s commitment to shared governance.
- C. The assessment will be conducted in a manner that fosters a trusting relationship with the President and supports his/her development.
- D. The assessment is an integral element in a forward-looking and continuous conversation about the strategic position of the university and the work of the President.

IV. Process

The assessment process has two distinct elements:

- A. An Annual Assessment based on the President’s Self-Assessment Report and on progress toward and achievement of goals adopted by the Board and aligned with the university’s Strategic Plan. The Annual Assessment will be completed each year when the Board Chair completes his/her report and no later than September 30 (see section V.C. “Board Chair’s Report”).
- B. A periodic Comprehensive Assessment based on the President’s Self-Assessment Report, all previous annual reviews since the last comprehensive assessment, and progress toward achievement of the university’s Strategic Plan. The Comprehensive Assessment will include input of individuals and groups from both within the university

community and beyond the university. It may also include the assistance of an external consultant.

The Comprehensive Assessment will be completed by September 30 at least once every five years of the President's tenure or more often, at the discretion of the Board Chair. In the year a Comprehensive Assessment is conducted, it will replace the Annual Assessment.

V. Annual Assessment

The Annual Assessment will include the following:

A. President's Self-Assessment Report

The President will complete a Self-Assessment Report that addresses the State of the University and the President's stewardship. The report will be due to the Board on the date specified by the Chair and will be based on information available at the time of the assessment.

The report will include the following:

1. Progress on meeting previously established goals, including any relevant data;
2. An assessment of the university's advancement of goals outlined in the Strategic Plan;
3. An assessment of the overall academic quality of the university;
4. An assessment of the financial status of the university;
5. An assessment of the challenges and opportunities facing the university;
6. An assessment of the President's relationships with the Board, Board Officers, university leadership, and other key stakeholders;
7. The identification of any professional development the President wishes to pursue; and
8. Goals the President proposes for him/herself over the course of the next year.

B. Review of the President's Report

The Board Chair will review and evaluate the President's Self-Assessment Report. The Board Chair or his/her designee will solicit input from Trustees, Associated Students of Oregon State University, Associated Students of Cascades Campus, Faculty Senate, staff, and others, as appropriate, as she/he conducts the evaluation. The Board Chair will meet with the President to discuss the evaluation and to agree upon goals for the next year.

C. Board Chair's Report and Criteria for Assessment

The Board Chair will prepare a Board Chair's Report that provides the results of the evaluation, any associated recommendations, and the proposed goals for the next year. Recommendations may include consideration of presidential compensation. The criteria for the evaluation will be based principally on goals mutually set by the Board and President for the year in review. The Board Chair's Report will be completed by

September 30 annually and presented to the Board at the first regular meeting of the Board following completion of the report.

D. Establishment of Goals and Criteria

The Board Chair's Report, upon acceptance by the Board, will establish and memorialize in writing the President's goals for the next year. To the extent possible, these goals should be measurable and relate to the Strategic Plan.

VI. Comprehensive Assessment

The Comprehensive Assessment will include the elements outlined in Section V (Annual Assessment) of this policy. Prior to commencing a Comprehensive Assessment and in consultation with the Board, the Board Chair will identify the methods by which input from individuals and groups will be gathered; determine the role of, and appoint an external consultant, if utilized; and specify any additional elements to be included in the President's Self-Assessment Report.

VII. Confidentiality

Oregon law governs the confidentiality of personnel records. Evaluative information will be received and maintained in a manner that is consistent with the personnel records standards outlined in ORS 351.065, University policies, and the Oregon Public Records Law.

Document History

- Adopted by the Board of Trustees on May 29, 2015
- Amended on June 2, 2017