

Framework for Organizing Committee Work

Meeting agendas generally consist of:

1. Provost's report including "front of mind" issues, leadership search updates, academic and accreditation status report, and other follow-up or emerging items.
2. Briefings associated with each of the major areas of the committee's charter (as shown in the adjacent image).

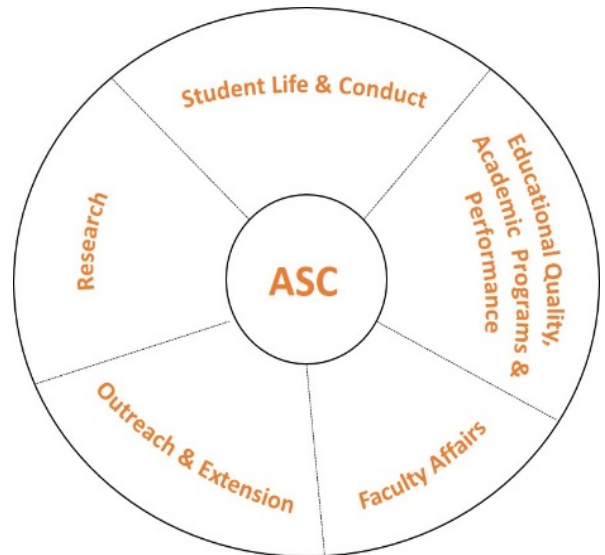
Each briefing will use the university's strategic plan as the framework for the work described.

In advance of the meeting, trustees would receive a concise written report on the briefing topic that covers four areas:

- a) Progress on metrics, particularly those adopted as part of the university's strategic plan, but also any more detailed metrics used in the specific domain;
- b) Progress on special initiatives and projects introduced in prior briefing(s);
- c) New projects and initiatives adopted or under consideration since the last briefing;
- d) Opportunities and threats facing the university in the domain, and anticipated or potential actions to capture the opportunities and counter the threats (including specifically addressing any impacts to the domain stemming from the COVID-19 pandemic).

The presentation before the committee will not summarize the written report. Instead, it will call attention to the most critical issues in the given domain and raise questions that would benefit from committee members' input and counsel. The presentation will focus on items (c) and (d) above. The meeting agenda will set aside time for committee members to ask questions about the report and/or presentation, probe for additional detail, and raise special topics for consideration in subsequent meetings.

3. Special topics, surfaced in response to briefings or other trustee concerns and questions
4. Academic program changes, as needed
5. Annual risk reports for risks assigned to the committee (national trends related to risk, progress addressing risk, plans for the next year)



Meeting Date	Agenda topic	Presenter(s)
Jan 28, 2021	Provost's report	Provost
	Briefing: Research	Vice President of Research
	Briefing: Engagement	Vice Provost for Outreach, Engagement, Extension
	Risk Report: Sexual harassment and violence education, prevention, and response	Risk Owner
Apr 1, 2021	Provost's report	Provost
	Briefing: Educational Programs (Ed Quality, Academic Programs & Performance)	Vice Provost of Undergraduate Education; Vice Provost of Graduate Education
	Briefing: Enrollment & Financial Aid (Ed Quality, Academic Programs & Performance)	Vice Provost of Enrollment Management
May 20, 2021	Provost's report	Provost
	Briefing: Student Life and Conduct	Vice Provost of Student Affairs
	Briefing: Student Athletes (Student Life and Conduct)	Vice President/Athletics Director
	Risk report: Talent management	Risk Owners
Oct 7, 2021	Provost's report	Provost
	2022 ASC work plan	Committee Chair, Board Secretary, Provost
	Briefing: Faculty Affairs	Senior Vice Provost of Faculty Affairs
	Briefing: Internationalization	Senior International Officer
	Risk Report: Workplace safety	Risk Owner