



Finance & Administration Committee 2021 Work Plan

Approved October 14, 2020

The Finance & Administration work plan provides a general road map to ensure the committee meets its charter obligations and responsibilities assigned in Board policies. Agenda items listed under the Mid-Period Telephonic Meeting heading will be moved to the next regularly scheduled meeting if a mid-period meeting is deemed unnecessary. Stage gating of capital projects will be scheduled as they reach each stage.

Meeting Dates 2021	Item	Link to Charter/ Policy
Jan 28, 2021	FY2020 Q1 Operating Management Report (Accept)	Charter: (1) Monitor financial performance
	FY2021 Q1 Investment Reports (Accept)	Charter: (1) Monitor financial performance
	FY2020 Financial Statement Analysis & Financial Metrics Update	Charter: (1) Monitor financial performance
	FY2020 Annual Financial Statements (Joint Review with Executive & Audit Committee)	Charter: (4) Ensure accurate and complete financial records are maintained; (6) Ensure accurate and complete financial info presented to Board
	Preliminary FY2022 Tuition Scenarios and Education and General Budget Planning	Charter: (2) Review annual and long-term operating and capital budgets
	Internal Bank Annual Report (Accept)	Charter: (1) Monitor financial performance
	Ten-Year Business Forecast (Recommend to Board)	Charter: (2) Review annual and long-term operating and capital budgets
	Biennial Review of Investment Policy (Recommend to Board)	Policy: Investment Policy Charter: (5) Review investment policies
Apr 1, 2021	FY2021 Q2 Operating Management Report (Accept)	Charter: (1) Monitor financial performance
	FY2021 Q2 Investment Reports (Accept)	Charter: (1) Monitor financial performance
	FY2022 Tuition Rates, Mandatory Fees and Student Incidental Fees (Recommend to Board)	Charter: (2) Review annual and long-term operating and capital budgets
	FY2022 Operating Budget Outlook	Charter: (2) Review annual and long-term operating and capital budgets

OSU Board of Trustees

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May 20, 2021	FY2022 Operating Budget (Recommend to Board)	Charter: (2) Review annual and long-term operating and capital budgets
	Risk Management Report – Research Space Needs	Matter referred to committee
Mid-Period Telephonic Meeting	FY2021 Q3 Operating Management Report (Accept)	Charter: (1) Monitor financial performance
	FY2021 Q3 Investment Reports (Accept)	Charter: (1) Monitor financial performance
Oct 7, 2021	FY2021 Q4 Operating Management Report (Accept)	Charter: (1) Monitor financial performance
	FY2021 Q4 Investment Reports (Accept)	Charter: (1) Monitor financial performance
	Capital Project Status Report	Charter: (1) Monitor financial performance; (2) Review annual and long-term operating and capital budgets
	OSU Foundation Update	Charter: (4) Ensure accurate and complete financial records are maintained; (6) Ensure accurate and complete financial information
	Athletics Financial Sustainability Plan	Charter: Monitor financial performance
	2021 Board Assessment Results	Bylaws of the Board of Trustees
	2022 Committee Work Plan (Accept)	Policy: Board Officers