



## Finance & Administration Committee 2023 Work Plan

*Approved October 27, 2022*

The Finance & Administration work plan provides a general road map to ensure the committee meets its charter obligations and responsibilities assigned in Board policies. Stage gating of capital projects will be scheduled as they reach each stage.

Meeting Dates 2023	Item	Link to Charter/ Policy
<b>Jan 19, 2023</b>	FY2023 Q1 Operating Management Report (Accept)	Charter: (1) Monitor financial performance
	FY2023 Q1 Investment Reports (Accept)	Charter: (1) Monitor financial performance
	FY2022 Annual Financial Statements (Joint Review with Executive & Audit Committee)	Charter: (4) Ensure accurate and complete financial records are maintained; (6) Ensure accurate and complete financial info presented to Board
	Preliminary FY2024 Tuition Scenarios and Education and General Budget Planning	Charter: (2) Review annual and long-term operating and capital budgets
	Update on the Corvallis Shared Responsibility Budget Model Review	Informational item relating to the university's approach to allocating education and general funds
	Internal Bank Annual Report (Accept) and Investment Management Review	Charter: (1) Monitor financial performance
<b>Apr 13, 2023</b>	FY2023 Q2 Operating Management Report (Accept)	Charter: (1) Monitor financial performance
	FY2023 Q2 Investment Reports (Accept)	Charter: (1) Monitor financial performance
	FY2024 Tuition Rates, Mandatory Fees and Student Incidental Fees (Recommend to Board)	Charter: (2) Review annual and long-term operating and capital budgets
	FY2024 Operating Budget Outlook	Charter: (2) Review annual and long-term operating and capital budgets
	Finance and Administration Division Update	Charter: Oversight of the integrity of the University's financial operations

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*OSU Board of Trustees*

Meeting Dates 2023	Item	Link to Charter/ Policy
<b>Apr 13, 2023</b> <i>(continued)</i>	Ten-Year Business Forecast (Recommend to Board)  (includes FY2023 Financial Statement Analysis, Financial Metrics Update, and Self-Support Unit Forecasts)	Charter: (2) Review annual and long- term operating and capital budgets
<b>June 1, 2023</b>	FY2023 Q3 Operating Management Report (Accept)	Charter: (1) Monitor financial performance
	FY2023 Q3 Investment Reports (Accept)	Charter: (1) Monitor financial performance
	FY2024 Operating Budget (Recommend to Board)	Charter: (2) Review annual and long- term operating and capital budgets
	Risk Management Report – Research Space Needs	Matter referred to committee
<b>Oct 19, 2023</b>	FY2023 Q4 Operating Management Report (Accept)	Charter: (1) Monitor financial performance
	FY2023 Q4 Investment Reports (Accept)	Charter: (1) Monitor financial performance
	Capital Project Status Report	Charter: (1) Monitor financial performance; (2) Review annual and long-term operating and capital budgets
	2023 Board Assessment Results	Bylaws of the Board of Trustees
	2024 Committee Work Plan (Accept)	Policy: Board Officers