



Finance & Administration Committee 2025 Work Plan

Approved October 24, 2024

The Finance & Administration work plan provides a general road map to ensure the committee meets its charter obligations and responsibilities assigned in Board policies. Stage gating of capital projects will be scheduled as they reach each stage.

Meeting Dates 2025	Item	Link to Charter/ Policy
Jan 16, 2025	FY2025 Q1 Operating Management Report (Accept)	Charter: (1) Monitor financial performance
	FY2025 Q1 Investment Reports (Accept)	Charter: (1) Monitor financial performance
	FY2024 Annual Financial Statements (Joint Review with Executive, Audit and Governance Committee)	Charter: (4) Ensure accurate and complete financial records are maintained; (6) Ensure accurate and complete financial info presented to Board
	Preliminary FY2026 Tuition Scenarios	Charter: (2) Review annual and long-term operating and capital budgets
	Internal Bank Annual Report (Accept) and Investment Management Review	Charter: (1) Monitor financial performance
	2024 Financial Metrics Update	Charter: (1) Monitor financial performance
March 7, 2025	FY2025 Q2 Operating Management Report (Accept)	Charter: (1) Monitor financial performance
	FY2025 Q2 Investment Reports (Accept)	Charter: (1) Monitor financial performance
	FY2026 Tuition Rates, Mandatory Fees and Student Incidental Fees (Recommend to Board)	Charter: (2) Review annual and long-term operating and capital budgets
	Finance and Administration Division Update	Charter: Oversight of the integrity of the University's financial operations
	Ten-Year Business Forecast (Recommend to Board)	Charter: (2) Review annual and long-term operating and capital budgets
May 8, 2025	FY2025 Q3 Operating Management Report (Accept)	Charter: (1) Monitor financial performance
	FY2025 Q3 Investment Reports (Accept)	Charter: (1) Monitor financial performance

May 8, 2025	FY2026 Operating Budget (Recommend to Board)	Charter: (2) Review annual and long-term operating and capital budgets
	Enterprise Risk Report (topic to be determined)	Matter referred to committee
Oct 2025	FY2025 Q4 Operating Management Report (Accept)	Charter: (1) Monitor financial performance
	FY2025 Q4 Investment Reports (Accept)	Charter: (1) Monitor financial performance
	Capital Project Status Report	Charter: (1) Monitor financial performance; (2) Review annual and long-term operating and capital budgets
	FY2026 Operating Budget Update	Charter: (2) Review annual and long-term operating and capital budgets
	2025 Board Assessment Results	Bylaws of the Board of Trustees
	2026 Committee Work Plan (Accept)	Policy: Board Officers