Building and Place Name Advisory Committee
Renaming Request Evaluation Process

**Step 1. Renaming request**

Request to rename submitted to Architectural Naming Committee (ANC)
- Any community member may submit a renaming request for evaluation
- In some cases, appropriate for ANC to initiate its own process
- If request meets threshold for full renaming evaluation (as indicated below), ANC initiates full renaming analysis

**Submission requirements:**
- Narrative explaining basis for renaming request
- Citation to references
- Attachments to support renaming request

**Step 2. Preliminary evaluation of renaming request by ANC sub-committee**

**Criteria to consider:** Considering contemporary OSU values, does sufficient documentation exist to demonstrate that the actions or viewpoints of the individual for whom a building or place is named may be inconsistent with OSU’s mission to create an inclusive diverse, and equitable educational environment?

- **Yes**
  - ANC sub-committee evaluates request to determine whether to advance to full renaming analysis
    - **Outcome:**
      - Written sub-committee report recommending ANC renaming evaluation
    - **Process to provide:**
      - Transparency in process; written report posted for review

- **No**
  - ANC sub-committee does not advance request to full renaming analysis
    - **Outcome:**
      - Written communication on rationale for decision
    - **Process to provide:**
      - Transparency in process
      - Feedback to requestor where appropriate

**Step 3. Full evaluation of renaming request by full ANC**

**Criteria to consider:** Was the “context” of an individual’s life/legacy inconsistent with OSU’s contemporary mission and values?

“Context” is evaluated by (1) actions v. viewpoint; (2) public v. private persona; (3) progression of an individual’s viewpoints and life as a whole; (4) whether an individual’s actions and viewpoints corresponded with OSU’s mission and OSU’s and society’s values at the time; and (5) how the OSU community engages with the “context” of an individual’s life

- **Yes**
  - Full ANC makes recommendation to President to rename
    - **Outcome:**
      - Written report on analysis and recommendation to President on the renaming evaluation request
    - **Process to provide:**
      - ANC conducts vote on renaming request
      - Engagement with content-area experts
      - Community engagement and outreach; transparency in process
      - Permanent education at building or place

- **No**
  - Full ANC committee does not make recommendation to President to rename
    - **Outcome:**
      - Written report on analysis and recommendation on the renaming evaluation request
    - **Process to provide:**
      - ANC conducts vote on renaming
      - Community engagement and outreach
      - Transparency in process
      - Permanent education at building or place