



## **Executive Policy & Standards Committee**

### **Membership**

Provost and Executive Vice President – Chair  
Vice President for Finance and Administration  
Vice President for Research  
Vice Provost for Faculty Affairs  
Faculty Senate President

### **Advisory Members**

General Counsel  
Chief Audit, Risk, and Compliance Executive  
Director of Compliance  
ASOSU President – as necessary

### **Charge**

The Executive Policy and Standards Committee (EPSC) is delegated authority to promulgate policy and make recommendations to the President regarding amendments to the University Policy and Standards Manual (UPSM). The UPSM is composed of all university-level policies and standards, which govern conduct across the university community. Maintenance of the UPSM is the responsibility of the University Policy and Standards Program within the Office of Faculty Affairs.

The EPSC is responsible for:

- Reviewing proposed amendments to the UPSM and making recommendations to the President regarding adoption
- Providing oversight of the operation of the UPSM amendment process
- Providing guidance to the University Policy and Standards Program

### **Process**

The University Policy and Standards Program manages the university policy making and revision process. The University Policy and Standards Program works with responsible executives to develop amendments to university policies or university standards, which are collected in the UPSM. The UPSM may be amended by adoption, revision, or retirement of a university policy or university standard. The University Policy and Standards Program ensures amendments are vetted through the Policy Advisory Group, the Office of the General Counsel, and other stakeholders as needed, prior to sharing with the EPSC.

The EPSC may endorse sending proposed amendments to the President for approval, recommend revisions or additional actions, or recommend rejecting amendments. The EPSC may request

additional information, discussion, analysis, and/or input from subject-matter experts, or any other actions prior to making a final recommendation on an amendment. The EPSC endorses amendments either in person or in writing. All members, or a designee, must be present to endorse or oppose forwarding recommendations to the President. Recommendations are forwarded when an amendment is favored by 3 of the 5 members. Endorsed amendments are issued for a 3-week public notification period. The EPSC's recommendations are presented to the President, who must approve changes to the UPSM.

**Meeting Frequency**

The EPSC meets in person at least annually and may conduct business electronically.

**Operations**

The Director of University Policy and Standards manages the EPSC.