

## **PCOSW Kick-Off Meeting 10/3/19 11am**

**Attendance:** Whitney Archer, Brittany Nefcy, Mary Chuinard, Joy Jorgenson, Cari Mayes, Yvette Spritz, Amy Luhn, Kim Hack, Brooke Kaye, Sarah Ankel, Robin Pappas, Robin Pease, Maria Davila-Ash, Meredith Williams, Grace Atebe, Michelle Kutzler

### **Announcements and Share-outs:**

- Maria Davila-Ash will be serving as Membership Coordinator. Thank you!
- Still need a Communications Coordinator! Includes website management and broader communication for PCOSW. Please let us know if you are interested.
- Meredith Williams, Speaker Series Update: Dr. Jackson Katz 10/22/19 6:30pm: Please attend and please spread the word!
- Michelle Kutzler, PCOSW member and chair of Oregon Women in Higher Education (OWHE) update:
  - Conference 2020: January 31-February 1 at Salishan Resort in Gleneden Beach. Early registration ends October 31<sup>st</sup>. Early registration \$169 for non-students, \$65 for students. Goes up after that.
  - Soliciting proposals for 2021 conference. Deadline for submissions is October 25<sup>th</sup>, 2019.
- Question: Can we revisit last year's report to keep working on the recommendations? Answer: Next meeting we can review this along with new timeline.
- Question: Timeline on setting priorities for PCOSW due to timeline changes? Answer: Next meeting we will work on this and draw out timeline.
- Robin Pappas: Faculty Senate is changing E-Sets to a new model
- Cari Maes: Received suggestion/info from Pamela Johnson at OID to house "how to get child care at your event" on PCOSW website

### **By-laws Discussion:**

- Leadership Team worked on making changes to by-laws that incorporates updates and current practices.
- On-boarding time lime to follow calendar year instead of academic year. People can express interest and learn more about PCOSW before committing to join. Hope for more intentionality around participation. Will have a retreat later on when welcoming in new folks.
- Consensus decision-making model in the by-laws, but does not capture what would work best for PCOSW. Changed to more collaborative simple majority model.
- Ex-Officio Partner list outdated. Updated to consider functional areas instead of certain individuals as who we need to be included in Commission.
- Overall streamlining about membership by-laws. General membership appointed by President and other membership will be 1 year by appointment by Commission. Changed term limits for membership so members can remain active and engaged.
- Subcommittee groups have changed to capture the work that we are doing and allow ability to be more fluid. Speaker Series, Scholarships, Campus Climate and Institutional Change, Status of Gender Equity, Work-life Fit. Can add ad hoc committees.
- Voting changes: Allow people to vote electronically instead of only in person.
- Elections: Commission can appoint positions if unfilled during elections.

Group discussion before voting on changes...

- Group decided to suspend Article II Mission and Purpose to allow more time for edits. Will vote at next meeting.

**Voting: Consensus for YES. By law changes passed.**

Comments on anonymous voting slips included:

- changing Article II
- More information on electronic voting (record conversations and chat on Zoom so members can review if not at the meeting?)

**NEW PCOSW Box Folder:** Moved everything to Box for better organization, efficiency, and accessibility. (Canvas was not as accessible for everyone.) Captures historical information and provides space for current and future work. Will provide access to everyone.

**Sub-Committees:**

- Templates provided for sub-committees to complete to document practices and share knowledge. Please complete with committee and put into Box!
- Also need to update listservs so that members can stay updated and engaged.
- Question about timeline for subcommittees with membership changes: Continuing members will carry subcommittees through Fall term until new members on-boarded in Winter.

**Budget Review:**

- Provost's Office: Funds for Scholarships and Awards. See Budget spreadsheet for updated information.
- Would like to invite the University Day Mentor Award Winner (David Hendrix) to spring meeting with other awardees.
- OID Funds: OID agreed to fund that events that were not covered last year and provided \$15000 for the year. Funds covering Jackson Katz event and Breaking Barriers.
- All in favor of passing the budget!

**Next time:**

- Look at what came out of last year's report
- Review timeline for this year's work
- Share thoughts on how we can work on systemic issues as PCOSW (maybe in January when reassessing subcommittee work?)
- **Come to see Jackson Katz! Tuesday, October 22<sup>nd</sup> 6:30-8:30pm**
- **Next meeting: Monday, November 4<sup>th</sup> 12-1:30pm SEC 112 Lounge**