

Agenda: PCOSW General Meeting November 4th 12-1:30pm SEC 112

Attendance: Whitney Archer, Tia Edmondson Morton, Todd Cross, Joy Jorgensen, Erin McIlrath, Roger the Dog, Brittany Griffin, Brittany Nefcy, Vanessa Petroy, Jeanette Bird, Mary Chuinard, Collie O'Dell, Grace Atebe, Maria Davila-Ash, Mae Lien, Mealoha McFadden, Sarah Delado, Keahi McFadden, Valerie Biaz, Brooke Kaye, Eve Selby, Benita Blessing, Cari Maes

1. Icebreaker (25mins)
 - a) Agenda Overview
 - b) Intros – Name; Pronouns; Affiliation; Current/Prospective Member
 - c) Activity –
 - i. Respond to the following to prompts on the provided notecards
 - ii. Why are you interest in the work of PCOSW?
 - iii. Who is a woman and/or feminist who has influenced you?
 - iv. We will shuffle and re-hand out the notecards (let us know if you get your own)
 - v. Move around the room asking the prompts to others to help you find the author your notecard. Not a race to find match fastest but chance to get to know one another and a bit about our collective interests/motivations for this work.
2. Welcome New Interested Members (10mins)
 - a) Overview of PCOSW: Federal commission started in the 1960's then universities followed suit. PCOSW at OSU started in 1972. Highlights of work: pay equity, lactation rooms, work-life office, family resource center work, shifting campus culture, supporting speakers coming to campus, scholarships
 - b) Overview of Membership responsibilities: attend meetings and events, participate on subcommittee (speaker series, scholarships, career advancement, pay equity, work-life fit)
 - c) Membership Expectations
 - General Members
It is expected that general members are attending the monthly PCOSW meetings as often as possible, actively participating on a sub-committee, and attending PCOSW planned or sponsored events. Ideally, general members hold a leadership role sometime during their second or third year of their appointment. General members have voting rights on all PCOSW matters that call for a vote.
 - Ex-officio Members
It is expected that ex-officio members present at least once per year on their functional area and how it ties to PCOSW and attend the monthly PCOSW meetings as often as possible. Ex-officio members have voting rights on all PCOSW matters that call for a vote.
 - Other Members
It is expected that other members are attending monthly PCOSW meetings as often as possible, participating in sub-committee work as they are able, and attending PCOSW planned or sponsored events as they are able.
 - d) Please complete interest form if you would still like to be considered for PCOSW membership
3. Recap on Kick-off Meeting: October 3rd (10mins)

- a) By Law Updates: updated by-laws to match our current practices and change on-boarding process for new members, hope to capture historical knowledge about PCOSW
 - i. AdHoc Committee to review our Mission & Purpose (Article II): If you are interested in participating and/or leading this committee, email PCOSW to let us know
 - b) Access to Box Folder – We will add the current membership, please use to help with passing on knowledge!
 - c) Jackson Katz Event Update: Occurred October 22nd and it was a success! Good work Speaker Series committee!
4. Announcements (5mins)
- a) PCOSW Reception with President Ray: Wednesday, November 20th 5:30-7pm (RSVP by November 13th)
 - i. Childcare assistance available if you would like to attend the event, please let us know through the RSVP
 - b) Basketball Tickets Available: Game tonight! Let Mary or Whitney know if you would like to go.
 - c) Communication Coordinator position open: Coordinator would be responsible for website edits, communicating externally about our work, new members can serve in this role but we will wait until January
 - d) Scholarship deadline was on November 1st
 - e) Upcoming Dates:
 - i. **General meeting: Friday, December 6th, 11am-12:30pm, SEC 112** (meeting dates/times move around so that more people can have availability to attend)
 - ii. **Annual PCOSW Retreat: Thursday, January 2nd, 12-3pm** (new members invited to join beforehand, 11am-12pm, for an intro welcome session) – more details to come
 - iii. **Breaking Barriers: Tuesday, April 21st, time and location TBD** (Save the Date! Usually in the evening)
5. Budget Update (5mins): PCOSW funding comes from Office of Institutional Diversity and Office of the President/Provost
- a) Access to budget is available through Box
 - b) Waiting on final numbers from Jackson Katz event to determine available funds for Speaker Series
6. Subcommittees
- a) Overview of subcommittees (visitors please sit in on a committee)
 - b) Set priorities to share with President Ray
 - c) Complete Committee Form (provided at last meeting and available on Box) to help with update to Standard Operating Procedures
 - d) Please update forms to Box or send to PCOSW@oregonstate.edu
7. Reminders
- a) Next Meeting: Friday, December 6th 11am-12:30pm SEC 112
 - b) Interest forms for potential members