

2021 and 2022 Board Calendars

BACKGROUND

The [Board Calendar Policy](#) directs the Board Secretary to deliver the schedule of the Board's regular meetings for the upcoming year by July 1 of each year. Once set, the Board Secretary posts the meetings schedule on the Board's website and delivers the dates to each trustee.

2021 AND 2022 BOARD CALENDARS

The Board Secretary is proposing the following dates for the 2021 and 2022 calendar years:

2021 Calendar		
Date	Weekday	Notes
January 28-29	Thursday/Friday	Winter term, week 4
April 1-2	Thursday/Friday	Spring term, week 1
May 20-21	Thursday/Friday	Spring term, week 8
October 6-8	Wednesday/Thursday/Friday	Fall term, week 2 (includes annual retreat)

2022 Calendar		
Date	Weekday	Notes
January 27-28	Thursday/Friday	Winter term, week 4
April 7-8	Thursday/Friday	Spring term, week 2
May 26-27	Thursday/Friday	Spring term, week 9
October 26-28	Wednesday/Thursday/Friday	Fall term, week 5 (includes annual retreat)

In setting the calendar each year, the Board Office works closely with the President's Office to identify potential committee and Board meeting dates that do not conflict with key times during the academic calendar such as final exams, "dead week" before exams, spring break and summer break, major holidays, and the president's national leadership service commitments.

Based on these criteria, staff identified options for each Board meeting and shared them with trustees for consideration of availability. The dates proposed above were selected based on trustee availability and achieving a quorum of each committee and the Board. The selected meeting dates were shared with committee chairs for approval. Staff also shared these dates with the leadership of the Associated Students of OSU and the Associated Students of Cascades Campus, and they were comfortable with the proposed dates.

The proposed dates meet the policy requirement for four regular meetings of the Board. However, the Board Calendar Policy specifies that the Board meet in January, March, May and October each year. Since the 2021 and 2022 calendars propose April dates, rather than March, a majority of the Board must approve the calendar. It is important to note that, in addition to these dates, committees may schedule additional meetings throughout the year as needed.

RECOMMENDATION

Staff recommend that the Executive & Audit Committee recommend to the Board approval of the 2021 and 2022 meeting dates.