

## Standing Committees

The Board of Trustees operates through the following three standing committees:

- Executive and Audit Committee
- Academic Strategies Committee
- Finance and Administration Committee

After the first regular Board meeting in even-numbered years, at which the Board elects its Chair and Vice-Chair to a two-year term beginning July 1, the new Chair-elect will, within thirty days, appoint the memberships of the standing committees of the Board for two-year terms beginning July 1.

Each committee consists of not fewer than three trustees, appointed by the Chair of the Board. The Chair of the Board also designates the chair and vice chair of each committee. Each committee will then meet upon the call of its chair.

A quorum of a committee is a majority of the voting members. Trustees who are disqualified from voting on a particular matter are not counted for the purpose of establishing a quorum in relation to that matter. Action on a matter may be taken upon the approval of a majority of the trustees if a quorum is present when the action is taken.

As the need arises, the Board may create special committees with such functions, power, and authority as it may determine. Unless otherwise provided in the action of the Board, the Board Chair shall determine the number of committee members, appoint its members, and designate the committee chair and vice chair.

By July 1 of each year, dates for Board meetings for the next year will be selected. As soon thereafter as is practicable, the chair of each standing committee, after receiving advice and recommendations from the Secretary to the Board and from the University office providing staff support to the committee, will select dates for committee meetings for the next year. The Secretary to the Board will post on the Board's website, and deliver to each trustee, the schedule of standing committee regular meetings for the upcoming year.

### **Document History:**

- Adopted by the Board of Trustees March 13, 2014