

Office of Audit Services Progress Report

SUMMARY

The Office of Audit Services (OAS) provides a progress report to the president and the other Executive & Audit Committee members to assist with their governance and oversight responsibilities as outlined in the charter of the Executive & Audit Committee.

REPORTS ISSUED

Report Risk Rating	Assurance Provided Based Upon Procedures Performed
Business Operations <i>High Priority</i>	An external consultant was engaged by OSU to review the current business operations structure, including Business Affairs, OSU Shared Services, and the Office of Budget and Fiscal Planning. Recommendations were made to enhance effectiveness of business operations organization-wide and ensure alignment of resources with strategic priorities.
Capital Projects <i>High Priority</i>	A technical construction engineering consultant was engaged to review the OSU Facilities, Infrastructure, and Operations Department (UFIO) and its project management work processes. Recommendations were made to expand organizational expertise and enhance the planning processes.
Network Security <i>High Priority</i>	The OAS evaluated network security organizational responsibilities and firewall management practices. Recommendations were made to strengthen roles and responsibilities, firewall management procedures, and firewall technology changes.
Parking Permit Irregularity Complaint <i>Medium Priority</i>	The OAS concluded that the permit appeared to have been intentionally altered by an employee in the unit. Unit leadership is working with the Office of Human Resources on appropriate personnel action.
NCAA Football Bowl Subdivision Attendance Certification <i>Low Priority</i>	The OAS evaluated the 2017 OSU Athletics Football Attendance Certification to confirm minimum attendance required by the NCAA. OSU attendance complies with NCAA rules.

STATUS OF RECOMMENDATIONS PAST DUE PER ACTION PLANS

Report <i>Risk Rating</i> Date Issued	Implemented	In Progress	Total Recommendations Reviewed
Research Administration <i>High Priority</i> Issued May 20, 2014	1	0	1
Capital Assets Inventory Process <i>Medium Priority</i> Issued May 11, 2016	1	0	1
Environmental Health & Safety <i>High Priority</i> Issued September 12, 2016	3	1	4
OAS External Quality Assurance <i>Medium Priority</i> Issued October 17, 2016	6	0	6
IT Vendor Management <i>High Priority</i> Issued February 10, 2017	0	3	3
Music Program <i>Medium Priority</i> Issued April 19, 2017	1	1	2
Banner Change Management <i>Medium Priority</i> Issued May 10, 2017	3	1	4
Clery Act Compliance Program <i>High Priority</i> Issued May 10, 2017	3	0	3
Department of Defense Security Service Vulnerability Assessment <i>Low Priority</i> Issued August 1, 2017	1	0	1
Grand Total	19	6	25

The OAS believes the actions taken and planned are responsive and demonstrate a commitment to continually improving operations.

RECOMMENDATIONS WITH ACTION PLANS THAT ARE NOT YET DUE

Report Risk Rating Date Issued	Open Recommendations
Human Resources Functional Review <i>High Priority</i> Issued October 31, 2016	5
Pcard Vendor Setup <i>Medium Priority</i> Issued February 23, 2017	5
NSF IG Ship Operations <i>High Priority</i> Issued March 23, 2017	3
Office of Global Opportunities <i>Medium Priority</i> December 1, 2017	4
Intercollegiate Athletics Equipment Theft <i>Medium Priority</i> December 5, 2017	2
Office of Equal Opportunity & Access * <i>High Priority</i> Issued February 21, 2017	2
Grand Total	21

* Follow-up will be included in external quality control review.

AUDIT PLAN PROGRESS

Below is a listing of OAS engagements in progress.

Engagement Title Stage	Audit Objectives
Scholarships <i>Summarizing results</i>	Evaluate efficiency and effectiveness of operational, compliance, and financial controls related to scholarships administration.
Internal Control Assessment – Ship Operations <i>Fieldwork</i>	Evaluate the internal control structure for Ship Operations to provide leadership an assessment of control, governance, and risk management strengths and opportunities for continual improvement.
Facilities Management Systems <i>Planning</i>	Evaluate the facilities management software for information accuracy, completeness, and security.

Engagement Title <i>Stage</i>	Audit Objectives
Research Business Operations <i>Planning</i>	Assess federal compliance and efficiency practices in high-risk areas of pre- and post-award operations of research grant administration.

In addition to the activities listed, the OAS is currently participating in complaint and management advisory engagements, professional organization leadership, external audit coordination, and internal quality control initiatives as outlined in the 2018 audit plan. The OAS is currently on target to complete the 2018 audit plan.

STAFF RECOMMENDATION

Staff recommend that the Executive & Audit Committee approve the April 2018 OAS progress report.