

Office of Audit Services Progress Report

SUMMARY

The Office of Audit Services (OAS) provides a progress report to the president and the other Executive & Audit Committee members to assist with their governance and oversight responsibilities as outlined in the charter of the Oregon State University Executive & Audit Committee.

REPORTS ISSUED

Report <i>Risk Rating</i>	Assurance Provided Based Upon Procedures Performed
Internal Control Assessment – Intercollegiate Athletics <i>Medium Priority</i>	Examined the departmental control structure within Intercollegiate Athletics. Provided an assessment of control, governance, and risk management strengths and opportunities for continual improvement.
Internal Control Assessment – Department of Public Safety <i>Medium Priority</i>	Examined the departmental control structure within the Department of Public Safety. Provided an assessment of control, governance, and risk management strengths and opportunities for continual improvement.
Internal Control Assessment – International Programs <i>Medium Priority</i>	Examined the departmental control structure within the Office of the Vice Provost for International Programs. Provided an assessment of control, governance, and risk management strengths and opportunities for continual improvement.
System Implementation/Project Management Inventory <i>Not Applicable</i>	Examined IT staffing and projects across the university as well as project management practices. Developed an inventory of active and planned projects for audit planning purposes.

The OAS believes actions taken to date by the various offices are responsive and demonstrate a commitment to continually improving operations.

RECOMMENDATIONS DUE PER ACTION PLANS

Actions are being taken to address all open recommendations. Subsequent follow up will be reported March 2018.

Report <i>Risk Rating</i> Date Issued	Implemented	In Progress
Sponsored Projects Compliance and Controls Assessment <i>High Priority</i> May 20, 2014	1	1
Banner Access Review <i>High Priority</i> December 3, 2014	1	0

Report Risk Rating Date Issued	Implemented	In Progress
Capital Construction <i>High Priority</i> January 6, 2016	2	0
Environmental Health & Safety <i>High Priority</i> September 12, 2016	1	4
Multidisciplinary Research Resolution Process <i>Medium Priority</i> September 21, 2015	1	0
PCI Security Standard Compliance Review <i>Medium Priority</i> March 11, 2016	2	0
Capital Assets Inventory Process <i>Medium Priority</i> May 11, 2016	1	1
Student Health Services <i>Medium Priority</i> August 23, 2016	1	0
Grand Total	10	6

RECOMMENDATIONS IN PROGRESS WITHIN ACTION PLAN TIMELINES

Report Risk Rating Date Issued	Completed or In Progress - Within Timeline
Human Resources Functional Review <i>High Priority</i> October 31, 2016	4
IT Vendor Management <i>High Priority</i> February 10, 2017	3
Office of Equal Opportunity and Access <i>High Priority</i> February 21, 2017	2
NSF Ship Operations <i>High Priority</i> March 23, 2017	3
Clery Act Compliance Program <i>High Priority</i> May 10, 2017	3

Report Risk Rating Date Issued	Completed or In Progress – Within Timeline
Office of Audit Services Peer Review <i>Medium Priority</i> October 17, 2016	6
Procurement card/Vendor Setup <i>Medium Priority</i> February 23, 2017	5
Music Program <i>Medium Priority</i> April 19, 2017	2
Banner Change Management <i>Medium Priority</i> May 10, 2017	4
DOD Defense Security Service Security Vulnerability Assessment <i>Low Priority</i> August 1, 2017	1
Grand Total	33

AUDIT PROGRESS

Below is a listing of OAS engagements in progress.

Engagement Title Stage	Audit Objectives
Athletics – Equipment Room <i>Summary</i>	Ensure the inventory process for athletic equipment is accurate and reliable and sufficient internal controls exist to safeguard assets.
International Programs – OSU Global Opportunities <i>Summary</i>	Determine whether opportunities exist to improve practices relative to the International Programs - Office of Global Opportunities fiscal activities and foreign accounts.
Network Security <i>Planning</i>	Identify key network security controls and determine whether opportunities exist to enhance security practices.

In addition to the activities listed, the OAS is currently participating in complaint and management advisory engagements, professional organization leadership, external audit coordination, and internal quality control initiatives as outlined in the 2017 audit plan.

AUDIT PLAN CHANGES

As a result of staff turnover, two audits will be removed from the 2017 audit plan: federal appropriation and costing methodologies and purchasing and contracting. These engagements will be reconsidered as part of the 2018 calendar year planning process.

The OAS's staff auditor position will be replaced with a senior auditor position to address the complexity of the work. The recruiting process will begin this fall.

STAFF RECOMMENDATION

Staff recommends that the Executive & Audit Committee of the Board approve the October 2017 OAS progress report.