Oregon State University
SEARCH FOR VICE PROVOST & DEAN OF THE GRADUATE SCHOOL

Applications due by 10 August 2018.
Start date will be negotiated.
Send nominations to Gigi.Bruce@oregonstate.edu.
This is an internal search; candidates must be employed by Oregon State University.

The Provost and Executive Vice President seeks an outstanding academic leader from within Oregon State University to shape our strategic directions in graduate education. The Vice Provost and Dean of the Graduate School (VPDGS) provides leadership for, and is the principal architect of, the University’s graduate agenda. The VPDGS position requires collaboration with a wide range of constituents, including academic deans, faculty, administrators, graduate students, and others.

The VPDGS reports to, and serves at the pleasure of, the Provost and Executive Vice President. This is a 1.0 FTE, 12-month position. The successful candidate will hold a tenured appointment as a full professor at Oregon State University. The VPDSG is a member of the Provost’s Senior Leadership Team and attends the President’s Cabinet meetings as required. Commitment to shared governance partnership with faculty and liaison with relevant Faculty Senate committees as an important component of advancing the academic excellence and student success agenda.

About the Graduate School
The Graduate School provides leadership in all aspects of graduate education, through advocacy for the critical importance of the graduate enterprise to the university's mission, and by providing core centralized services to the graduate community. In partnership with the graduate faculty, the Graduate School plays a leadership and advocacy role to ensure that OSU attracts the best graduate students and delivers a compelling and high-quality graduate experience that prepares them to create new ideas and knowledge, to educate others, to make positive impacts on society, and to lead innovation.

The Graduate School provides opportunities for our students to acquire the skills that they will need to be successful in their future career, and ensures that every program is engaged in continuous improvement so that our students can be assured of the highest quality graduate education available anywhere in the world. To accomplish its mission, the Graduate School seeks to ensure excellence and continual improvement in graduate programs, establish and monitor institutional metrics for success, and stimulate improvement and change in curricular and creative settings. The Graduate School works in collaboration with all relevant parties to maintain the centrality of graduate education to the mission of Oregon State University and to stimulate excellence in the graduate environment.

The Graduate School is committed to ensuring that all individuals, regardless of race, ethnicity, gender identity or expression, sexual orientation, citizenship, and other social identities and locations, are afforded the opportunity to achieve their full potential as scholars, professionals, and participants of a multicultural world.

Graduate education and research are among the University’s foremost missions. With the globalization of knowledge and substantial interest in graduate education growing internationally, the Graduate School is committed to preparing graduate students to be successful in a global society. More
Position Responsibilities

- Provide leadership to advance the mission, vision, and strategic plan of graduate education at OSU and create a nurturing and inclusive environment for graduate students.
- Provide leadership for development, interpretation, and implementation of policies and procedures related to all matters of concern to the advancement of graduate education and the graduate student experience.
- Serve as an advocate for best practices in graduate education and for excellence in graduate programs at OSU through partnership with Faculty Senate, student support services, academic units, external partnerships, the graduate student community, and other appropriate entities.
- Provide leadership to advance interdisciplinary graduate programs and oversee interdisciplinary programs that are administratively housed in the Graduate School.
- Represent OSU graduate education externally through the Council of Graduate Schools, the Association of Public Land-Grant Universities, and other appropriate organizations.
- Provide campus-wide leadership in supporting the academic, social, and professional development of graduate students and advance graduate student success for both domestic and international students.
- Continuously cultivate a team of excellence within the Graduate School to oversee basic and daily operations of the Graduate School, including, but not limited to, graduate applications; admissions; current student academic, social, and professional support; policies and procedures; and degree certification.
- Provide campus wide leadership in regards to graduate student financial support by setting minimum stipend guidelines, supervising the administration of institutional scholarship/fellowships, maintaining institutional tuition remission policy, and being involved in labor relations.
- Provide campus wide leadership in growing graduate research and teaching assistantships, and supporting best practices in the training, oversight, and support of GRAs and GTAs.
- Contribute to institutional goals and priorities by serving as an active participant on, and representing the interests of, graduate education on standing bodies, including the Provost’s Council, the Oregon Council of Graduate Deans, and on ad hoc bodies charged with consideration of matters of relevance to graduate education and administrative search committees.

Required Qualifications

- A doctoral degree with a tenured appointment and the rank of Professor at Oregon State University
- Record of commitment to promoting and advancing graduate student success and to the professional development and advancement of postdoctoral professionals
- Ability to facilitate a collaborative leadership environment and engage effectively with deans, school directors, department heads and faculty
- Demonstrated ability to advance shared governance, and knowledge of Faculty Senate committees and processes for academic program review and innovation
- Superior interpersonal and communication skills; ability to foster collaboration and trust, and to work collegially; ability to inspire others to high levels of performance
- Administrative ability, including skill with budget and financial management processes, written and verbal communication, strategic planning, policy formation and personnel management
• Demonstrated commitment to advancing the university’s goals in diversity, equity, inclusion and justice
• Clear understanding of the mission of a Land Grant university
• Ability to build alliances, leverage and redeploy resources, and delegate to achieve goals

Preferred Qualifications
• Experience with graduate curriculum design and review, including familiarity with emerging student transition initiatives and programs for graduate students
• Understanding of current and emerging issues in graduate education including knowledge of best practices in student success, and ability to design academic programs and learning technologies to a growing graduate student population that is increasingly diverse

Nominations & Applications
Nominations may be emailed to Gigi.Bruce@oregonstate.edu. All nominations will be held in confidence.

Applications must include a letter of interest that articulates the candidate’s qualifications for the position and describes the candidate’s vision for carrying out the Vice Provost and Dean of the Graduate School’s role; the candidate’s CV; and contact information for three current references, including each reference’s name, title, address, telephone number, and electronic mail address. Applications must address the qualifications for this position.

Materials should be submitted by 10 August 2018 to receive full consideration. To apply, please go to: https://jobs.oregonstate.edu, posting # P02291UF. The university will accept applications after the full consideration date until the position is filled. Strict confidentiality will be maintained, and references will not be contacted without permission.

The search committee is chaired by Javier Nieto, Dean of the College of Public Health and Human Services. The search process will be managed by, and questions can be referred to, Gigi Bruce at Gigi.Bruce@oregonstate.edu

OSU commits to inclusive excellence by advancing equity and diversity in all that we do. We are an Affirmative Action/Equal Opportunity employer and particularly encourage applications from members of historically underrepresented racial/ethnic groups, women, individuals with disabilities, veterans, LGBTQ community members, and others who demonstrate the ability to help us achieve our vision of a diverse and inclusive community.